

Credit Transfer Request Form

Course code

Course name

Family name

Given names

Address

Contact phone numbers

Credit transfer applies to situations where students have completed units; identical to those they are currently enrolled in, at another TAFE College or Registered Training Organisation. Credit will be granted in accordance with the Credit Transfer Procedure and student has been notified of the outcome of request.

Fees and Charges

- Internal credit transfer will be free of charge
- External credit transfer will be charged \$100

Name of institution

Name of qualification

(Attach a verified copy of the relevant Statement of Attainment)

Competency based on Credit Transfer has been granted for the following Units

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Academic Coordinator signature Date.....

Student signature Date.....